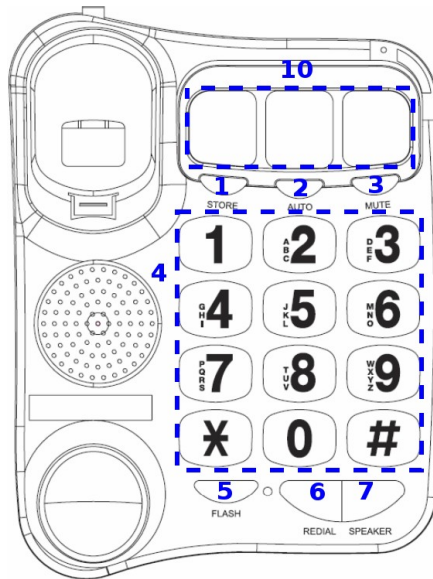




Topic Quick Guide

This is the Topic quick guide. For advanced operations, please refer to the complete user guide.

The picture on the right represents a Topic Senior IP Phone. Different models may have different layouts, but the recommend use is similar.



1. Store
2. Auto
3. Mute
4. Dial Pad
5. Flash
6. Redial
7. Speaker
8. Voice Volume
9. Ring Volume
10. Speed Dials

Placing and Answering Calls

Action	What To Do
Calling Using the Handset	Lift the handset, then compose the number.
Hands-free Calling	Press the Speaker (7) key, then compose the number.
Last Called Number Redialing	Lift the handset or Press the Speaker (7) key, then Press the Redial (6) key.
Answering	Lift the handset.
Hands-free Answering	Press the Speaker (7) key.
Adjusting Voice Volume	Change the Voice Volume (8) switch.
Adjusting Ring Volume	Change the Ring Volume (9) switch.
Putting a Call on Hold	Press Flash (5) key.
Retrieving a Held Call	Press Flash (5) key.
Muting the Microphone	Press Mute (3) key.
Handling Two Calls	To handle a second call, put the current call on hold, compose the third person's number. You can switch from one call to another call using Flash (5) key.

Misc Operations

Action	What To Do
Using the Speed Dials	Press one of the Speed Dials (10) , or press the Auto (2) key and a number key in the Dial Pad (4) .